

CORNER GREEN RESIDENTS SOCIETY LTD

MINUTES OF DIRECTORS' MEETING - Wednesday 9 February 2005

Directors Present: Rosie Hewson (21) (Chair)
Simon Tilford (6)
Vicki Hobbs (17) (Treasurer)

Directors' Apologies: Mark Helm (8)

Also in attendance: David Howes (7) (Company Secretary)
Helen McCormick (20) Gardening Committee

Action

1. Minutes of Directors' Meetings 22.11.04 and 08.12.04

The minutes were agreed as accurate records.

2. Matters Arising from Directors' Meeting

Monthly contributions from two households still needed to be raised to the level agreed at the last AGM. David Howes and Simon Tilford to chase one, Rosie Hewson the other.

DH/ST
RH

3. Treasurer's Report

a) Vicki Hobbs advised that problems with the Nat West persisted, including their apparent inability to process and record authorised signatories. Directors authorised the opening of a new account with Alliance and Leicester and the transfer of some of the funds from the Nat West account. Residents to be advised of new account details once established in order to transfer standing orders etc.

VH

b) Vicki Hobbs to provide each household with a statement of their service charges account.

VH

c) Possibility of introducing a penalty charge rather than interest on arrears of service charges to be investigated with a view to any proposal being submitted to AGM.

DH/VH

4. Gardening Committee

a) Directors welcomed Helen McCormick to the meeting as a member of the gardening committee.

b) Helen advised that plane trees were recently lopped but the one on the corner between numbers 18 and 19 has a large cavity which needs treatment of some kind. A further survey of mature trees including this one was required. Vicki Hobbs to provide Helen with

information on expenditure against budget for the gardening committee for 2004-05, while recognising that any invoice for a survey was now likely to fall to be paid during the next financial year.

VH

- c) Helen advised that a new quote from Seasons had been received for work on the plot adjoining number 9. This involved laying granite setts to form an edge, planting a yew hedge on the plot's western boundary, digging out to a depth of 15cm and back filling with binding ballast (gravel and compost), and installing a concrete bollard. Quote was £890 + VAT with granite setts or £720 + VAT with timber edge. Directors authorised the gardening committee to commission the work subject to DH checking on the nature of the proposed infill material. [Secretary's note – on checking the calculation I see that £890 + VAT is £1,046 which exceeds the authority of Directors so it will either need to be timber edge, negotiate with Seasons on price - keep existing edge, skip bollard ? - or call an EGM].

DH/HM

5. Works

- a) Simon Tilford advised Directors of new quotes obtained for entrance signs made up of a steel frame holding a powder coated aluminium plate with white vinyl letters. Directors authorised Simon to pursue mounting of a new Corner Green sign insert in the existing frame at a quoted cost of £120 including repainting the frame, with DH to approach The Keep about replacing their sign.
- b) Vicky Hobbs advised that the cheque sent to Gilbert and Caswell following the November meeting had been cashed implying their acceptance of the terms on which it was sent.
- c) Rosie Hewson advised that Gilbert and Caswell had undertaken their follow up survey of painting work prior to authorising payment of retention monies to contractor. Their report would no doubt be made available to the Society shortly. Householders should review notes from Dick Hewson already circulated.

ST
DH

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6. Dates of Next Meetings

- a) Subject to Directors checking their availability the following dates were agreed :-

Monday 21 March

Tuesday 3 May

Monday 13 June (to approve draft accounts)

All Directors