## **CORNER GREEN RESIDENTS SOCIETY LTD**

## MINUTES OF DIRECTORS' MEETING - Wednesday August 10 2011

Directors present: Mac Cochrane (10) Meeting chairman

Esther Ibbeken (6) Natasha Brown (13) Dan Radcliffe (4)

Also present: David Howes (7) Secretary and Treasurer

Apologies: Mark Helm (8) Acting chairman

		Action
1.	Minutes of previous meeting  The minutes of the previous meeting on 25 May 2011 had been agreed on their circulation in draft form by the secretary.	
2.	Works	
	Mac advised that he would not be available for the next three weeks and asked for a volunteer to act as a contact point for residents on work matters during this time. Dan volunteered to perform this role.	Dan (4)
3.	Gardening	
	Mac advised that Jill would not be available for gardening committee work over the next three weeks and asked for a volunteer to liaise with the gardeners on their weekly Wednesday visit and deal with gardening matters raised by residents. Dan volunteered for this role and Esther and Natasha offered their help in watering plants as needed – in particular the tree outside Nos 21/22. Mac noted that vegetation on side walls of 16, 19 and 3 needed clearing or thinning by gardeners.	Dan (4) Esther (6) Natasha (13)
4.	Treasurer's Report	
	David Howes provided quotations for Directors and Officers liability insurance which he had obtained. Directors agreed that David should apply to Residentsline for Directors and Officers' insurance cover in the sum of £250,000 at a quoted premium of £200 per year.	David Howes (7)
	Directors signed documentation to add new directors to the authorised signatories of the Co-Operative and Lloyds TSB accounts and remove Biddy Macfarlane from the list of authorised signatories following her resignation as a director. David Howes to complete documentation and send to the banks.	David Howes (7)

## **Action** 5. No 64 Directors noted that following the mandate given by members at the AGM, Mark Helm had intended to meet with No 64 to take matters forwards. Due to availability issues this meeting had not yet taken place, however. Directors considered an offer from Richard Hewson (21) to negotiate on the Society's behalf with No 64 to resolve the disputed boundary and maintenance contributions. While thanking Richard for this offer, David Howes (7) Directors noted the extensive gueries associated with it. They considered that the matter would best be expedited by instructing a solicitor to draw up draft documentation based on the AGM resolution which could form a solid basis for discussion with No 64. They resolved that David Howes should be authorised to instruct Andrew Ransley of PJH solicitors who had provided an estimate to Biddy Macfarlane of £500 + VAT and disbursements for preparation of draft documentation. A plan drawing to resolve the disputed Mac Cochrane boundary would also be required. Mac to advise (10)Richard of meeting outcome.