

CORNER GREEN RESIDENTS SOCIETY LTD

MINUTES OF DIRECTORS' MEETING - Monday 12 July 2004

Directors Present: Rosie Hewson (21) (Chair)
Mark Helm (8)
Simon Tilford (6)
Vicki Hobbs (17)

Directors' Apologies: Tim Layton (22) (Treasurer)

Also in attendance: David Howes (7) (Company Secretary)

Action

1. Minutes of last Directors' Meeting 14.06.04

The minutes were agreed as an accurate record.

2. Matters Arising from Directors' Meeting

RH advised that she had written to relevant owner regarding parking of unused/untaxed vehicle.

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3. Matters arising from AGM

Directors thanked Dan Radcliffe for taking and circulating the minutes of the AGM.

David Howes advised Directors that the Hall had passed on to him a complaint about the cleanliness of the hall from the morning's hirer arising from the cleaner's inability to gain access at 10:00 p.m.. He had replied saying he would bring this to the attention of Directors.

a) Board of Directors and Gardening Committee

Directors welcomed Vicki Hobbs as a new Director.

Directors note that, following the resignation of Mac Cochrane, the role of Director with lead responsibility for Works was vacant. Directors agreed to share responsibility for this, keeping eyes open for breakages/repair requirements and being points of contact for residents.

ALL Directors

Directors noted that the Gardening Committee comprised Claude Perera (18), Helen McCormick (20) and Nigel Brookes (23) following the AGM.

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b) **Treasurer's report and budget**

i) **Garage Painting**

Directors recommended a fee of £150 for painting of the garage to be recovered from owner of garage next to dump. Mark Helm to provide contact details of owner to Tim Layton.

MH

ii) **Service Charges**

Directors asked the secretary to include a reminder to residents to increase their standing orders/direct debits to £90 per month from the August payment in a covering letter to these minutes.

DH

c) **Gardening Committee**

Directors noted the gardening committee's proposal for planting of a small tree and shrubs in the plot adjoining No 9. Directors asked to be advised by the committee of the planting plan for this plot once designed.

Gardening
Committee

Secretary to pursue previous request from Directors for costings on removal of compost dump and its replacement with a parking space.

DH

d) **Works**

Simon Tilford to follow up issue of Corner Green entrance signs at Pond Road.

ST

Directors thanked Dick Hewson for his efforts in monitoring and snagging the painting contract. Dick to pass Gilbert & Caswell latest correspondence regarding painting of a resident's garage asking for comment, and also seeking their comment on the practicability of the ramped access for lower garages requested at the AGM.

Dick Hewson

Directors noted the comments at the AGM regarding the quality of Gilbert and Caswell's survey work. They agreed to consider this issue at the end of the contract.

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Mark Helm to pursue costings for minimal marking out of parking spaces in lower car park.

MH

4. **Date of Next Meeting**

Weds 1 Sept 2004 8:00 p.m. venue to be advised

DH